

EX-18 Form: English Guide

Certificado de Registro de Ciudadano de la UE | expathelper.es

What is the EX-18 form?

The EX-18 is the official form for EU/EEA/Swiss citizens to register as a resident in Spain. After registering, you receive the Certificado de Registro de Ciudadano de la Unión Europea — a green A4 paper certificate with your NIE number. This is sometimes called the "green card" or "green NIE". You must register within 3 months of arriving in Spain if you plan to stay longer than 90 days. This form is also used by non-EU family members of EU citizens to apply for their residence card.

TIP: This form is for **EU/EEA/Swiss citizens** and their family members. Non-EU citizens who are NOT family members of EU citizens should use form EX-17 instead.

IMPORTANT: Use a BLACK pen. Write in CAPITAL LETTERS. Dates in DD/MM/YYYY format.

1

DATOS PERSONALES DEL CIUDADANO DE LA UNIÓN

Personal Data of the EU Citizen

N.I.E. = *Foreigner Identity Number*

→ Leave blank if first application. Fill in if renewing or requesting a certificate of an existing registration.

Pasaporte / Doc. identidad nº = *Passport / ID document number* Example: AB1234567

→ Your passport or national ID card number.

Primer apellido = *First surname* Example: SMITH

Segundo apellido = *Second surname*

→ Leave blank if you only have one surname.

Nombre = *First name(s)* Example: JOHN

Sexo = *Sex*

→ H = Male, M = Female

Estado civil = *Marital status*

→ S = Single, C = Married, V = Widowed, D = Divorced, Sp = Separated

Fecha de nacimiento = *Date of birth* Example: 25/06/1985

→ DD/MM/YYYY format.

Lugar y país de nacimiento = *Place and country of birth* Example: LONDON, REINO UNIDO

Nacionalidad = *Nationality* Example: BRITÁNICA

→ Your EU nationality in Spanish.

Nombre del padre = *Father's name* Example: DAVID

Nombre de la madre = *Mother's name* Example: SARAH

2

DOMICILIO EN ESPAÑA

Address in Spain

Tipo de vía = *Street type* Example: C/

Nombre de la vía = *Street name* Example: GRAN VÍA

Número = *Street number* Example: 45

Piso = *Floor* Example: 3

Puerta = *Door* Example: B

Código Postal = *Postcode* Example: 28013

Municipio = *Municipality / City* Example: MADRID

Provincia = *Province* Example: MADRID

Teléfono = *Telephone* Example: 612345678

Correo electrónico = *Email* Example: john@email.com

3

SOLICITA

Request Type

Tick the option that applies to your situation:

Certificado de registro como ciudadano de la Unión = *Registration certificate as an EU citizen*

→ TICK THIS if you are an EU citizen registering in Spain for the first time. This is the most common option.

Certificado de registro como familiar de ciudadano de la Unión = *Registration certificate as a family member of an EU citizen*

→ For EU-national family members (e.g. your EU-citizen spouse or child).

Tarjeta de residencia de familiar de ciudadano de la Unión = *Residence card for a non-EU family member of an EU citizen*

→ For non-EU family members (e.g. your non-EU spouse). They receive a physical card, not a paper certificate.

Residencia de carácter permanente = *Permanent residency*

→ After 5 years of continuous legal residence in Spain. Tick this for the permanent certificate.

4

MOTIVO DEL REGISTRO

Reason for Registration

EU citizens must prove they meet one of these conditions to register:

Trabajador por cuenta ajena = *Employed worker*

→ You have a job contract in Spain. Bring your contract and alta en la Seguridad Social.

Trabajador por cuenta propia = *Self-employed worker*

→ You are registered as autónomo. Bring your alta de autónomo and recent tax return.

Suficientes recursos económicos = *Sufficient financial resources*

→ You have enough money to live in Spain without working. Bring bank statements (typically 3-6 months showing sufficient funds) and private health insurance.

Estudiante = *Student*

→ You are enrolled in a recognised educational institution. Bring enrolment certificate, health insurance, and proof of funds.

Familiar de ciudadano de la UE = *Family member of an EU citizen*

→ You are the spouse, registered partner, child under 21, or dependent parent of an EU citizen already registered in Spain.

NOTE: For "sufficient resources": There is no fixed minimum amount, but as a guide, the threshold is roughly the IPREM indicator (€600/month for a single person). Private health insurance is mandatory for this category — the state healthcare system does not count.

LUGAR, FECHA Y FIRMA

Place, Date and Signature

En ... a ... de ... de 20... = *In [city], on [day] of [month] of 20[year]* Example: En Barcelona, a 20 de marzo de 2026

Firma del solicitante = *Signature of the applicant*

→ Sign as per your passport.

Documents You Need at Your Appointment

| Document | Details |
|--|--|
| Completed EX-18 form | Filled in Spanish, signed. Bring original + 1 copy. |
| Original passport or national ID + photo | EU ID card or passport. |
| Modelo 790 Código 012 (fee receipt) | Proof of fee payment (~€12.43). Pay at a bank. |
| Empadronamiento certificate | Proof of registered address from your ayuntamiento (town hall). |
| Proof of reason (see Section 4) | Job contract, autónomo registration, bank statements + health insurance, or student enrolment. |
| Private health insurance | Required if registering under "sufficient resources" or "student" category. |
| Passport-sized photo | Some offices request one. Bring 2 just in case. |

TIP: Book your appointment at sede.administracionespublicas.gob.es. Select your province, then "POLICÍA — CERTIFICADOS UE". The green certificate is usually issued on the spot at your appointment.

IMPORTANT: You have **3 months** from arrival in Spain to register. After that, you could face a fine of €500-1,000 for late registration. However, enforcement varies by region.

This guide is provided by expathelper.es for informational purposes. Always use the official Spanish-language form. Form requirements may change — check with your local Extranjería office. Last updated: March 2026.

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