

EX-17 Form: English Guide

Solicitud de Tarjeta de Identidad de Extranjero (TIE) | expathelper.es

What is the EX-17 form?

The EX-17 is the official form to apply for the TIE (Tarjeta de Identidad de Extranjero — Foreigner Identity Card). The TIE is the physical ID card that non-EU citizens receive after their visa or residency permit is approved. It contains your NIE number, photo, and residency type. You must apply for your TIE within 30 days of entering Spain or receiving your visa approval.

TIP: The TIE is only for **non-EU citizens**. EU citizens get a different document (the green registration certificate, using form EX-18). If you are an EU citizen, you do NOT need this form.

IMPORTANT: Use a BLACK pen. Write in CAPITAL LETTERS. Dates in DD/MM/YYYY format. You will need **2 printed copies** of this form.

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DATOS DEL SOLICITANTE

Applicant's Personal Data

N.I.E. = *Foreigner Identity Number* Example: X-1234567-A

→ Enter the NIE number from your visa approval or previous documentation. Format: X-1234567-A

Pasaporte nº = *Passport number* Example: AB1234567

→ Your passport number exactly as it appears on the document.

Primer apellido = *First surname (family name)* Example: SMITH

→ Your primary surname as shown in your passport.

Segundo apellido = *Second surname*

→ Leave blank if you only have one surname.

Nombre = *First name(s)* Example: JOHN

→ Your given name(s) as shown in your passport.

Sexo = *Sex*

→ H = Hombre (Male), M = Mujer (Female)

Fecha de nacimiento = *Date of birth* Example: 25/06/1985

→ DD/MM/YYYY format.

Lugar de nacimiento = *Place of birth* Example: NEW YORK

→ City/town where you were born.

País de nacimiento = *Country of birth* Example: ESTADOS UNIDOS

→ Use the Spanish name if possible.

Nacionalidad = *Nationality* Example: ESTADOUNIDENSE

→ Your current nationality in Spanish.

Nombre del padre = *Father's name* Example: ROBERT

→ First name only.

Nombre de la madre = *Mother's name* Example: MARY

→ First name only.

Estado civil = *Marital status*

→ S = Single, C = Married, V = Widowed, D = Divorced, Sp = Separated

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DATOS DEL REPRESENTANTE LEGAL

Legal Representative's Data

Only fill in this section if someone else (a lawyer or gestoría) is submitting the form on your behalf, or if the applicant is a minor. If you are applying in person, **leave this entire section blank**.

N.I.E. / D.N.I. / Pasaporte = *ID number of representative*

→ Their NIE, DNI (Spanish national ID), or passport number.

Primer apellido / Segundo apellido / Nombre = *Surname(s) and name*

→ Full name of the legal representative.

En calidad de = *In the capacity of*

→ Their relationship to you: "Abogado" (lawyer), "Padre/Madre" (parent), "Tutor" (guardian).

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DOMICILIO A EFECTOS DE NOTIFICACIONES

Address for Notifications

This is your current address in Spain where official letters will be sent. Make sure it is accurate.

Tipo de vía = *Street type* Example: C/

→ C/ = Calle (Street), Avda. = Avenida (Avenue), Pza. = Plaza (Square)

Nombre de la vía = *Street name* Example: GRAN VÍA

Número = *Street number* Example: 45

Piso = *Floor* Example: 3

→ Ground floor = BAJO or 0.

Puerta = *Door / Apartment letter* Example: B

Código Postal = *Postcode* Example: 28013

→ Spanish postcodes are 5 digits.

Municipio = *Municipality / City* Example: MADRID

Provincia = *Province* Example: MADRID

Teléfono = *Telephone number* Example: 612345678

Correo electrónico = *Email address* Example: john@email.com

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SOLICITA

Request Type

Tick **one box only** to indicate what type of TIE you are requesting:

TARJETA INICIAL = *Initial Card (first time)*

→ Tick this if you are applying for your TIE for the first time. This is the most common option for new arrivals.

RENOVACIÓN = *Renewal*

→ Tick this to renew an expiring TIE. Apply 60 days before expiry.

DUPLICADO = *Duplicate (replacement)*

→ Tick this if your TIE was lost, stolen, or damaged. You will need a police report (denuncia) for lost/stolen cards.

MODIFICACIÓN = *Modification*

→ Tick this if your personal details have changed (e.g. name change after marriage, change of nationality).

NOTE: For an **initial TIE**: tick "TARJETA INICIAL". If they ask for the specific permit type, write it below the tick box (e.g. "Residencia no lucrativa", "Cuenta propia", "Nómada digital", "Reagrupación familiar").

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LUGAR, FECHA Y FIRMA

Place, Date and Signature

En ... a ... de ... de 20... = *In [city], on [day] of [month] of 20[year]* Example: En Madrid, a 15 de marzo de 2026

→ Write in Spanish format.

Firma del solicitante = *Signature of the applicant*

→ Sign as you would sign your passport. Both copies must be signed.

Documents You Need at Your TIE Appointment

Document	Details
Completed EX-17 form	Filled in Spanish, signed. Bring 2 copies.
Original passport + photocopy	Full biographic page and visa page.
Modelo 790 Código 012 (fee receipt)	Proof of fee payment (~€16.32 for TIE card). Pay at a bank.
3 passport-sized photos	White background, recent (last 6 months). 32x26mm.
Visa/residency approval letter	The resolution letter from your initial application.
Empadronamiento certificate	Proof of registered address. Obtain from your local ayuntamiento.
Appointment confirmation	Your "cita previa" printout.

TIP: Book your TIE appointment at sede.administracionespublicas.gob.es. Select your province, then "POLICÍA — TOMA DE HUELLA (EXPEDICIÓN DE TARJETA) Y RENOVACIÓN DE TARJETA DE LARGA DURACIÓN". You must attend in person as fingerprints are taken.

IMPORTANT: You have **30 days** from entering Spain (or from visa approval if already in Spain) to apply for your TIE. Missing this deadline can result in fines or complications with renewals.

This guide is provided by expathelper.es for informational purposes. Always use the official Spanish-language form. Form requirements may change — check with your local Extranjería office. Last updated: March 2026.

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